# UCD Collection Solution Test Environment

## Overview

The Fannie Mae Uniform Closing Dataset (UCD) Collection Solution Test Environment (UCD CLVE) is available to support the rollout of the UCD Collection Solution enhancements. UCD CLVE mirrors the UCD production application. The UCD CLVE allows lenders and technology solution providers to test UCD XML files for import, as well as test for manual entry.

## Getting Started

- UCD CLVE Direct URL: https://ucd-clve.fanniemae.com/UCDepot/
- For UCD CLVE internet browser requirements, please refer to the Technology Requirements.
- Log into UCD CLVE, as follows:
    - Use your UCD production user ID/password to access UCD CLVE.
    - If you do not have access currently, and require access to UCD CLVE, have your Corporate Administrator request access for you through Technology Manager.

> **NOTE:** *In Technology Manager the Administrator will find the "UCD CLVE" link from the list of available applications; select this to provide access to users in your company. All users must have the UCD_SUBMIT role. You can provision the UCD_ADMIN role to users who initiate, approve, and view established relationships between a Correspondent and their Aggregator.*

- Once access has been granted by your administrator, log in with your UCD production user ID/password.

- If you do not know who your Administrator is, contact your Account Team representative or the Customer Contact Center.

> **NOTE:** *If you need any assistance with getting access, contact Technology Support Center 800-2FANNIE (232-6643), option 5.*

## Quick Tips for Testing

- If a UCD XML file contains a Casefile ID with an AUSType of 'DesktopUnderwriter', the Casefile ID will be ignored and the UCD test environment will proceed with processing. Warning message 2050 will notify users that the DU matched was not performed. You will no longer need to remove a DU Casefile ID from the UCD XML file for the file to be processed.
    - Edit 2050 message: The UCD Test Environment does not match Casefile IDs to any DU environment. The UCD submission was processed without DU matching.
- You can use the UCD Sample XML Files for testing; they are located on the UCD page.

## UCD Collection Solution Updated Home Page

| Fannie Mae | Uniform Closing Dataset (UCD) | Helpful Links | UCD Ext1 ▾ |
| --- | --- | --- | --- |
| Home | Submission History | Relationship | Transfer Activity | | FM Connect Reports |

**Select an option below to submit, create or edit a UCD.**

| Submit a UCD ⬆ | Create a new UCD ✎ | Edit a UCD JSON ⬆ |
| --- | --- | --- |
| Submit one (XML format) or multiple (zip) UCD Files. | Manually enter closing document information to create and submit a UCD. | Upload a UCD file (JSON format) to make edits. |

| UCD Test Environment URL | Tasks that can be performed |
| --- | --- |
| Home Tab | UCD submissions<br><br>• Upload an XML UCD file or a zip file of up to 20 XML files<br>• Create a new UCD by manually entering data<br>• Edit a UCD saved from a previous manual entry session |
| Submission History Tab | Search for<br><br>• Casefile ID<br>• Lender loan number<br>• Batch ID<br>• Date Range |
| Relationship Tab | Test on this tab if you set up/manage relationships. For assistance, refer to the<br><br>Quick Guide: Relationships for UCD Transfers.<br><br>• Search for lenders (Lender Name and Seller Servicer Number)<br>• Initiate, accept, and terminate relationships<br>• Requests received<br>• Request initiated<br>• Relationship status |
| Transfer Activity Tab | Test on this tab if you use the Transfer functionality. For assistance, refer to the<br><br>Quick Guide: UCD Transfer.<br><br>• Search Casefile ID<br>• UCD files received<br>• UCD files transferred or cancelled |