



Servicing Transfers Transition to Quick Exchange

Fannie Mae Transition Guide

August 26, 2025



Table of Contents

Document Change History 3

Overview and Purpose: 4

Getting Ready for the Quick Exchange Transition: 5

Transition Timeline and Key Activities – November 2025: 6

Support During the Transition:..... 7



Document Change History

| Document Change History | | |
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Overview and Purpose

As part of our ongoing commitment to streamline and enhance your servicing experience, the eTransfers application will be retired on October 31, 2025. Beginning November 1, 2025, all eTransfers requests will be submitted and managed through the Quick Exchange application to consolidate servicing transfers into a single application.

This transition guide provides information on key milestones and activities that will take place when the changes go into effect. The table below outlines the process changes.

| Current Process | Future Process |
|--|--|
| <ul style="list-style-type: none">• Servicing transfers that require a 629 form are submitted in Quick Exchange and once approved uploaded into eTransfers application.• Internal servicing transfers are uploaded into the eTransfers application by servicers and do not require 629 form in Quick Exchange.• All servicing transfers are processed in Fannie Mae’s Investor Reporting system on Business Day 3. | <ul style="list-style-type: none">• The eTransfers application is retired, eliminating the need to upload transfers into a second application.• All servicing and internal transfers must be submitted via a 629 form in Quick Exchange.• Attestation confirmation is required for all submissions by CD25 for an effective date of the following month.• All servicing and internal transfers will be processed in Fannie Mae’s Investor Reporting system on Business Day 3. |



Getting Ready for the Quick Exchange Transition

This section of the Transition Guide provides you with additional information on what you need to know to prepare for transitioning from eTransfers to Quick Exchange.

| | Access | Next Steps |
|-----------------------|---|---|
| Using Quick Exchange | <ul style="list-style-type: none">• No action is needed.• Your current access will remain unchanged. | <ul style="list-style-type: none">• Refer to the Servicing Transfers Form 629 User Guide for detailed instructions on submitting and finalizing servicing transfer requests. |
| New to Quick Exchange | <ul style="list-style-type: none">• Request access through Technology Manager.• For step-by-step guidance, visit the Servicing Transfer Approval Product Page under Help & Training.• Reference the Servicing Transfers – Getting Started with Technology Manager Guide for additional support. | <ul style="list-style-type: none">• Use the Servicing Transfers Form 629 User Guide to learn how to submit transfers and complete the servicing transfer process.• Complete the Servicing Transfers – eLearning Module to familiarize yourself with the platform and procedures. |



Transition Timeline and Key Activities – November 2025

November 1, 2025, is the transition month the month in which the following changes become effective. The diagram below provides key dates associated with this transition.



| Step | Milestone | Date | Description |
|------|-----------------------------------|---|---|
| 1. | eTransfers Application Retirement | Friday, 10/31/2025 | For the last time, servicers can access eTransfers to submit transfer requests (Form 629) for additions, updates, and deletions to loans. |
| 2. | Quick Exchange Transition | Saturday, 11/01/2025 | For the first time, all servicing transfers and final eTransfers processes will be fully transitioned to Quick Exchange. Note: eTransfers submissions with an effective date after November 1 will be deleted and must be resubmitted in Quick Exchange. |
| 3. | Loan Addition Deadline | Monday, 11/10/2025 Up to the 10th calendar day of the month | Servicers may add loans to any transfer request type until the 10th calendar day of the month prior to the effective transfer date. |
| 4. | Loan Deletion Deadline | Tuesday, 11/25/2025 Up to the 25th calendar day of the month | Servicers may delete loans from any transfer request up to the 25th calendar day of the month prior to the effective transfer date. If calendar day 25 falls on a weekend or holiday the confirmation must be completed the business day prior to calendar day 25. |
| 5. | Attestation Submission | Tuesday, 11/25/2025 Close-of-Business (COB) on calendar day 25 | Servicers must submit attestation confirming the servicing transfer. Note: Any files uploaded in eTransfers with effective dates after November 1 will be deleted. Servicers will be required to complete the attestation directly in Quick Exchange. |
| 6. | Transfer Processing | Wednesday, 12/3/2025 Business Day 3 | Servicing transfers will be processed. |



Support During the Transition:

For questions related to:

- Quick Exchange Application
 - 629 Form Submissions
- ✉ **Contact:** servicing_transfers@fanniemae.com