Updated Submission Process

Starting in May 2024, we offer a streamlined and secure process for submitting your confidential AFS file. To enhance the security and convenience for our seller/servicers, you can now directly submit your AFS file to Fannie Mae through our online platform. This new process eliminates the requirement to send AFS files to the Audited Financial email box.

Navigating to the AFS site

Visit the <u>AFS & Form 582 page</u> and select the **Launch AFS** button to access, upload, and submit your AFS file.

🕙 Fannie Mae	Audited Financial Statement (AFS)			•	•
Good Afternoon					
Lender Name		Fiscal Year			
fin and the second data to		2024			
Please upload your Audited Fi	inancial Statement (AFS) in PE)F format:			
		Upload Submit			

Key Information

Access requirement

You must be a Form 582 Submitter to access the AFS site. If you are not, ask someone within your organization who is to login and submit the AFS file for you, or contact your company's corporate administrator.

Can I still submit AFS files through email?

No, this process requires submission through the AFS site. The <u>Audited Financial</u> email box is still available to send questions and other documents.

Submitting your AFS File

- 1. Select the **Upload** button to find the AFS file on your desktop
- 2. Combine files if needed, **only one file can be submitted**
- 3. Verify the AFS file is in **PDF format**
- 4. Be sure the AFS file is not password protected
- 5. Select the **Submit** button to submit your AFS file
- 6. You will receive a **submission successful** message and confirmation email

Have a question? 1-800-2FANNIE (1-800-232-6643)