



Fannie Mae®

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## **Fannie Mae Connect**

# **ASAP SALE Submitted Not Funded**

*June 2024*





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# Fannie Mae Connect Report Center

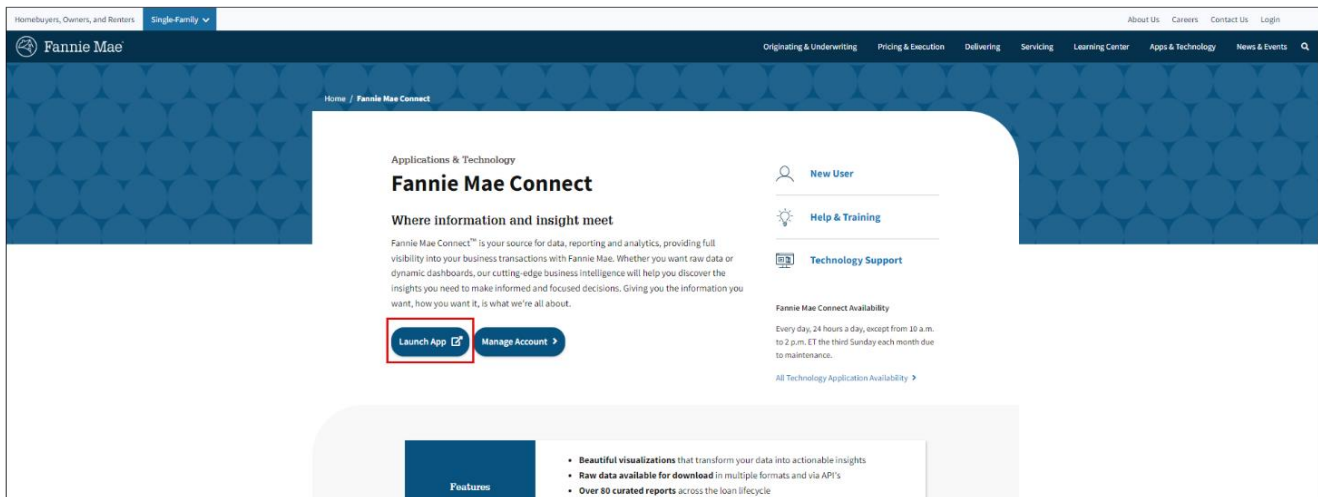
The Fannie Mae Connect Report Center is where you can access all Fannie Mae Connect reports.

**NOTE:** To register for Fannie Mae Connect access, contact your company's Technology Manager Administrator. The administrator has the ability to set up and manage application access for users. Once registered, you can set up your password and update your personal profile via Technology Manager. Contact your company's Fannie Mae Connect Report Administrator for access to your specific reports. Visit the [Technology Manager page](#) or access the [Help Guide for Administrators](#), and the [Access Management eLearning course](#) for more information.

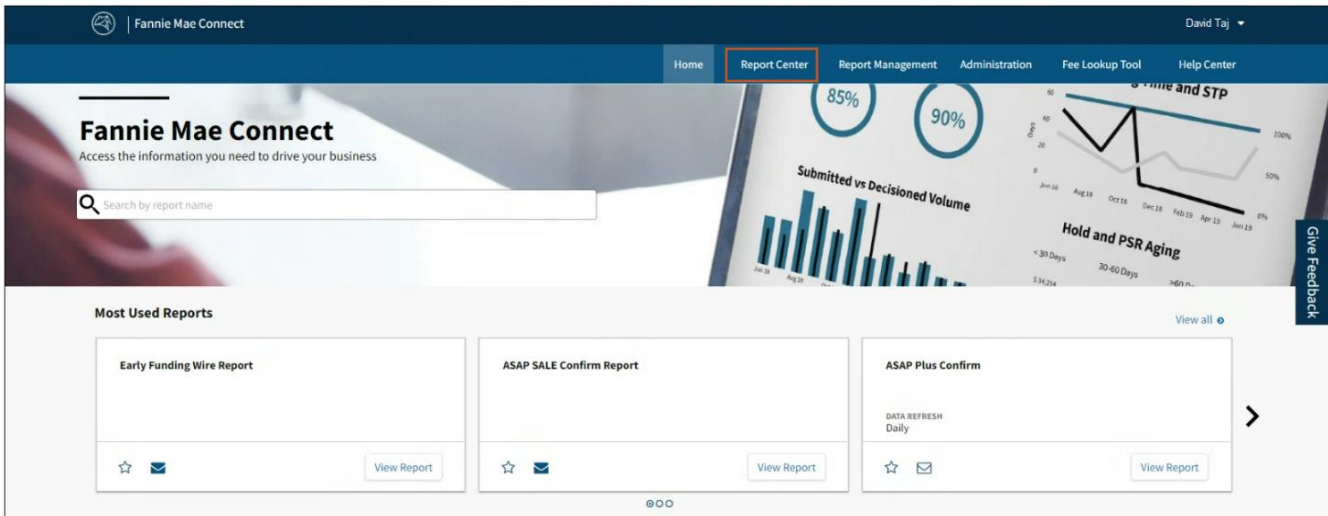
## Connecting to Reports

Follow these steps to view the Fannie Mae Connect ASAP SALE Submitted Not Funded Report:

1. Go to the [Fannie Mae Connect page](#) to access the Fannie Mae Connect application.
2. Select **Launch app**.

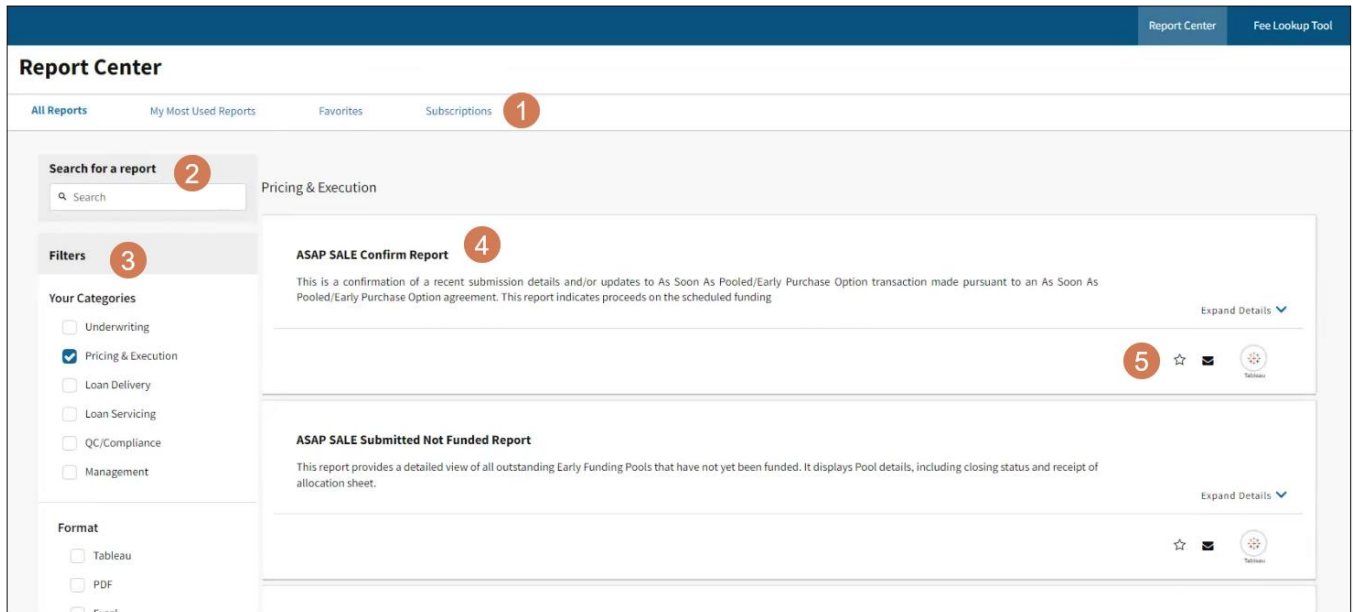





3. Log in to [Fannie Mae Connect](#) using your Fannie Mae Connect user ID and password.
4. Select **Report Center**.





# Screen Orientation



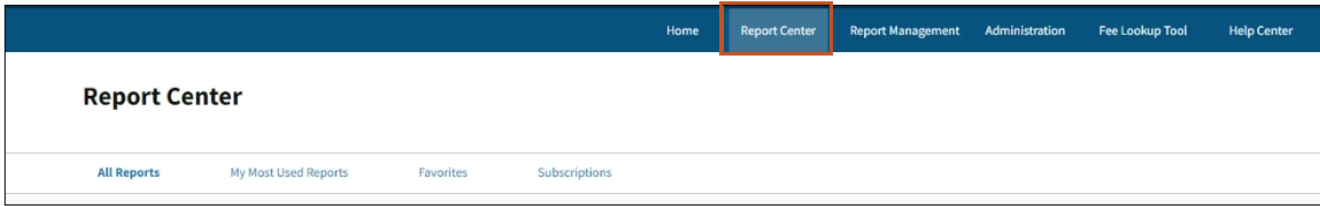
Screen Number	Definition
1	Navigation Tabs – Allows users to view specific information.
2	Search Field – Type in specific report name for quick results – optional.
3	Filters: Your Categories – Click the check box to the left of the desired category. Format – Report format.
4	Reports appear per the category selected.
5	Various Icons –  - Click to save page in browser favorites.  - Click to sign up for application email notifications.  - Click to open report in Tableau®.



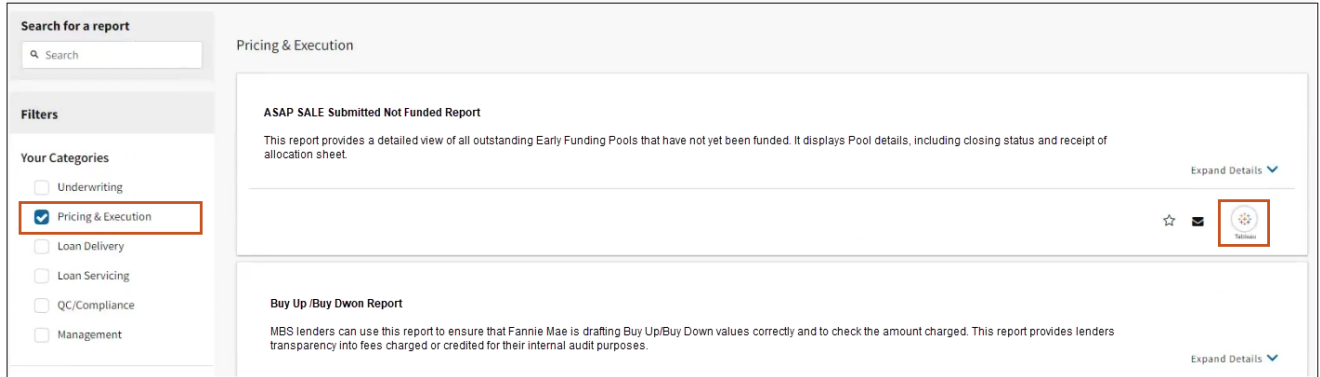
# Opening Report

Follow these steps to open the Fannie Mae Connect ASAP SALE Submitted Not Funded Report.

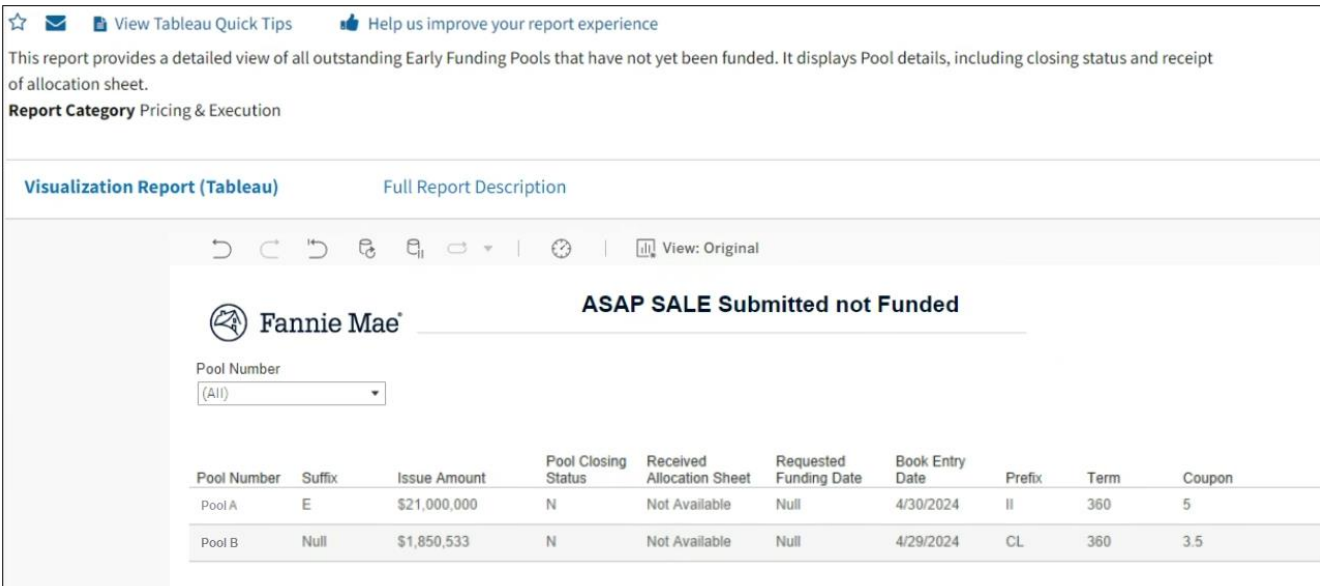
- 1. Click **Report Center** tab.



- 2. Click **Pricing & Execution** in Filters, Your Categories section and click **Tableau®** icon.



**Result:** ASAP SALE Submitted Not Funded Report displays.





3. Use the search box to find appropriate reports or click on appropriate report listed.

Visualization Report (Tableau) Full Report Description

View: Original

Fannie Mae

ASAP SALE Submitted not Funded

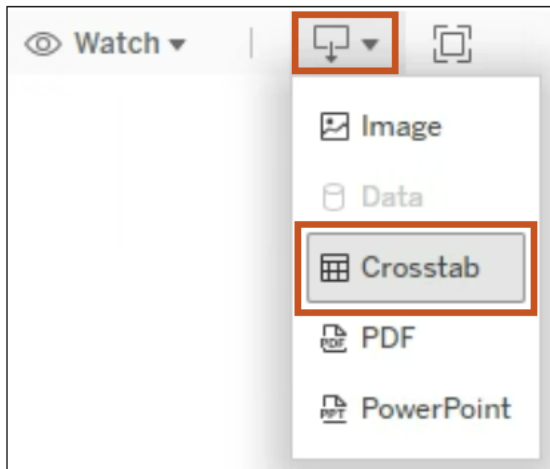
Pool Number (All)

Pool Number	Suffix	Issue Amount	Pool Closing Status	Received Allocation Sheet	Requested Funding Date	Book Entry Date	Prefix	Term	Coupon
Pool A	E	\$21,000,000	N	Not Available	Null	4/30/2024	II	360	5
Pool B	Null	\$1,850,533	N	Not Available	Null	4/29/2024	CL	360	3.5

## Converting Report to Excel or CSV Format

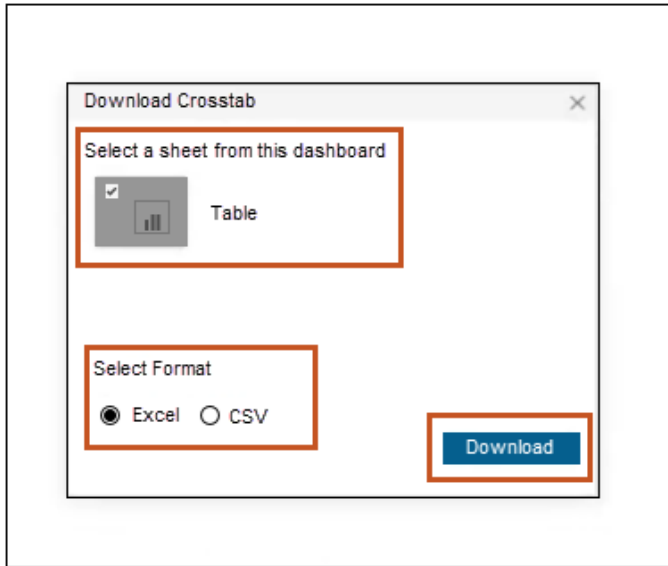
Follow these steps to convert Tableau into an Excel or CSV format.

1. In the upper right corner of the report click the **drop-down arrow** icon and **Crosstab**.

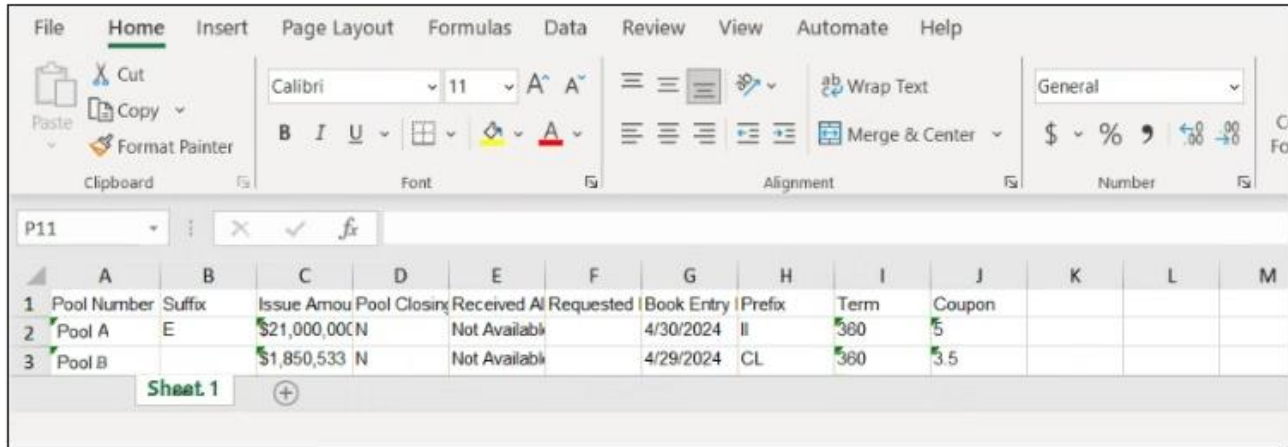




- From pop up box:
  - Select **all appropriate** sheets.
    - NOTE:** *In this example only one sheet is displayed.*
  - Select **Excel** or **CSV**.
  - Click **Download**.



- Use standard Excel or CSV functionality to sort and save file.





## Sign Out

Follow the steps below to sign out.

1. Click **Dropdown arrow** by Username.
2. Click **Sign Out**.

