

Job Aid: Identifying Institution ID

Below are the steps to identify your Desktop Underwriter® (DU®) institution ID.

Action Steps

1.	Sign on to Fannie Mae Connect™
2.	Select Underwriting Category from Filter on left side navigation
3.	Choose Desktop Underwriter Casefile Summary Report
4.	Select Excel as format for report
5.	Select date range for report
6.	Select Download
7.	Open report
8.	Navigate to Column G “LNDR_INST_ID”, for casefile institution ID