



Fannie Mae Property 360 REOgram Notification User Guide





Table of Contents

- Purpose 3
- System and Access Requirements 3
- REOgram Functionality 3
 - Log in to Property 360 3
 - System Log Off 4
- Searching for Properties 4
 - Option 1 - Search from the REOgram Screen (Recommended) 4
 - Option 2 - Search from the Home Page 6
- Review Eligible REO Loan List 6
 - Potential REO Queue 7
 - Exceptions Queue 8
 - Exception Override Requests 8
 - Confirmed Queue 9
 - Accepted Queue 10
 - Loan Details Tab 10
 - REO Details Tab 11
 - Exception Details Tab 11
 - Comments Tab 11
 - Adding a New Comment 12
 - Update/Edit Key Loan Attributes 13
- Property 360 Reporting 14
 - Report Dashboard 14
- User Management 17
 - System Notifications 17
 - Logging out of Property 360 19
- Knowledge Base 20
 - Appendix 20
 - Exception Types 20
 - Editable Fields 21
 - Common Fields and Definitions 22
 - Common features 23
 - Acronyms and Definitions 24



Purpose

This Guide provides an overview on how to manage the Property 360™ REOgram Notification process for any Real Estate Owned (REO) property acquired through foreclosure sale or acceptance of a Mortgage Release (DIL).

- Servicers must review and confirm the REOgram notification in Property 360 within one (1) business day upon receipt of the daily REOgram notification from Property 360.
- Property 360 initiates notification to servicers daily for any new event and a weekly notification on properties aged more than two (2) business days.
- Servicers must review and resolve any exceptions from the daily notification in Property 360 no later than three (3) business days, if applicable.

Note: Property 360 replaces the need for servicers to send Fannie Mae an REOgram via Asset Management Network (AMN).

System and Access Requirements

If you are already a registered user for a Fannie Mae application(s), contact your Corporate Administrator and confirm that you have been given access to the appropriate Property 360 role via Fannie Mae Technology Manager. If you are not a registered user, make sure you have registered and received a username and password credentials from your Corporate Administrator for accessing Property 360. For additional details, please refer to the [Fannie Mae Technology Manager Home Page](#).

Below are the roles for the REOgram functionality in Property 360:

- PROP360-PROD-REOGRAM-DECISION: ability to confirm or reset REO.
- PROP360-PROD-REOGRAM-READONLY: Read Only access.

Note: Use Google Chrome or Microsoft Edge when accessing Property 360 For optimal use.

REOgram Functionality

Log in to Property 360

Property 360 is a Single Sign On (SSO) system. Complete the steps in this section to access Property 360.

1. Launch [Property 360](#).
2. Enter your username and password in the corresponding fields.
3. Click **Sign On**.

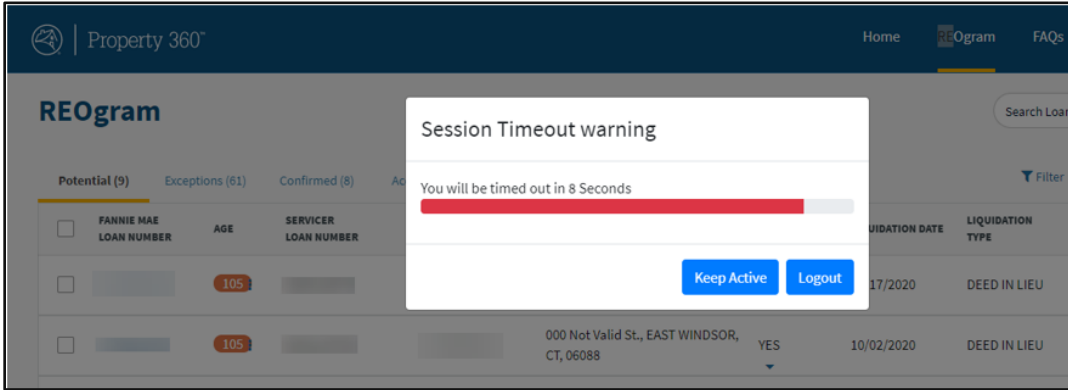
The screenshot shows the Fannie Mae Sign On page. The header is dark blue with the Fannie Mae logo and name. The main content area is white and contains the text "Sign On" at the top. Below this are two input fields: "USERNAME" and "PASSWORD", both with a small asterisk and the word "REQUIRED" below them. A green "Sign On" button is centered below the fields. At the bottom of the form area, there is a link that says "Need Help With Your User ID or Password?".



System Log Off

The system automatically logs off after 30 minutes of inactivity. A warning message displays at 28 minutes indicating the upcoming log off. A Session Timeout warning displays as the system shuts down.

Note: Click **Keep Active** to keep Property 360 open or click **Logout**.

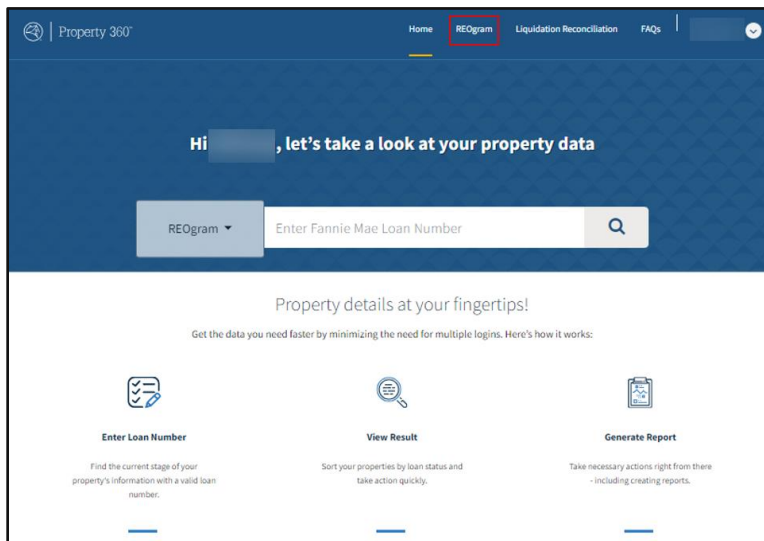


Searching for Properties

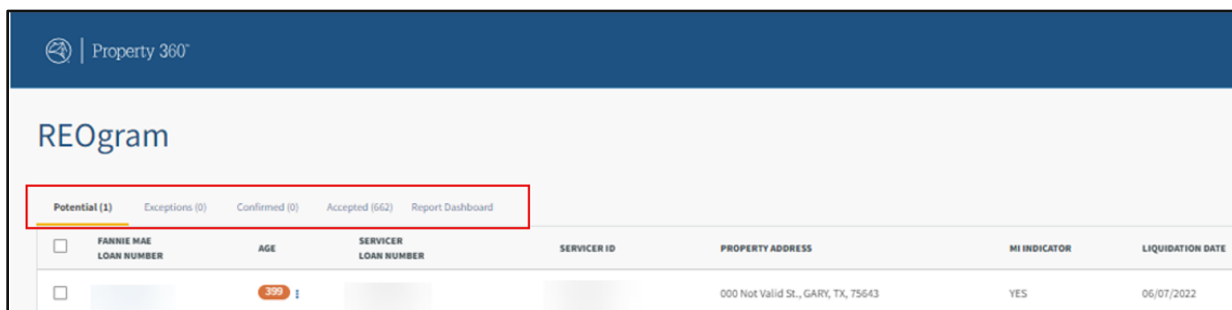
Once successfully logged into the application, property data can be accessed through various search options.

Option 1 - Search from the REOgram Screen (Recommended)

1. From the Home Page, click on the **REOgram** tab.



The workflow queues display and indicate the number of loans in each queue.





2. Enter the Fannie Mae loan number in the **Search** field.
3. Click on the magnifying glass icon or press **Enter**.

FANNIE MAE LOAN NUMBER	AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	MI INDICATOR	LIQUIDATION DATE	LIQUIDATION TYPE	FORECLOSURE/DIL ATTORNEY	COMMENT
	529			000 Not Valid St., GARY, TX, 75643	YES	06/07/2022	FORECLOSURE	DIL/FCL SERVICER CONTACT	

Note: If the loan is in Property 360, the system identifies and displays the loan within the appropriate workflow as shown below.

Loan Details

Fannie Mae Loan #

Servicer Loan Number

Property Address
000 Not Valid St.,
GARY TX 75643

Servicer
Fannie Mae

Loan REDs Exception Comments

* Required field

Servicer

Note: If the loan is not located in Property 360, the following error message displays.

Property 360

Home REOgram FAQs

Error
Loan Not Available

REOgram

Potential (77) Exceptions (103) Confirmed (4) Accepted (470)

FANNIE MAE LOAN NUMBER	AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	MI INDICATOR	LIQUIDATION DATE	LIQUIDATION TYPE	FORECLOSURE/DIL ATTORNEY	COMMENT
------------------------	-----	----------------------	-------------	------------------	--------------	------------------	------------------	--------------------------	---------

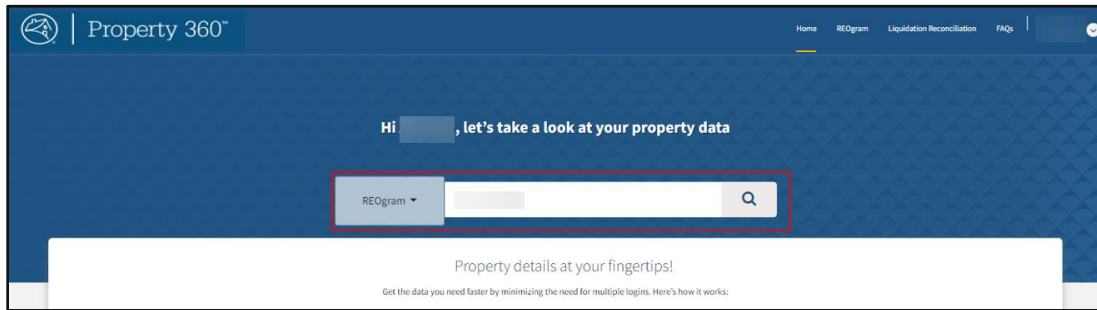


Option 2 - Search from the Home Page

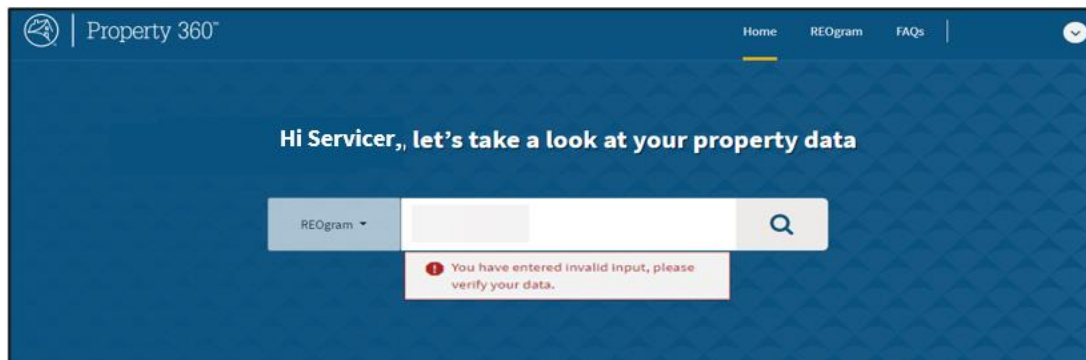
1. From the Home Page, click the **REOgram** dropdown.
2. Enter the Fannie Mae loan number in the **Search** field.
3. Click on the magnifying glass icon or press **Enter**.

The Loan Details screen displays the loan information.

Note: Refer to the [Loan Details Tab](#) section of the Guide for more information.



Note: The following error message displays if the loan is not located in Property 360.



Review Eligible REO Loan List

Servicers must review and confirm the REOgram notification in Property 360 within one (1) business day upon receipt of the daily REOgram notification from Property 360 for any Real Estate Owned (REO) property acquired through foreclosure sale or acceptance of a Mortgage Release.

- Property 360 initiates notification to servicers daily for any new event and a weekly notification on properties aged more than two (2) business days.
- Servicers must review and resolve any exceptions from the daily notification in Property 360 no later than three (3) business days, if applicable.

Servicers should access Property 360 to:

- Review and manually confirm loans that are in the Potential queue.
- Review and take corrective actions on loans in the Exceptions queue.
- Review and update loan data.
- Review loans for REO case information.



Note: Loan data is refreshed daily. Business and system rules validation are completed to identify the following loan queues:

- **Potential** – Loans that Property 360 has identified as possible REO loans.
 - Liquidated from Servicing Investor Reporting (SIR) with a loan action code of 70/72 or from eBoutique (for reverse loans) with a loan action code of 70. Servicers are expected to continue to report the removal activity in SIR or in eBoutique (for reverse loans) the following business day after the foreclosure event.
- **Exceptions** – Loans that have not met all REO requirements.
 - Refer to the [Exception Types table](#) for a list of the REOgram Exceptions.
- **Confirmed** – Loans that servicers have manually confirmed as REO loans or that have been auto-confirmed by the system based on the logic below:
 - DIL confirmation automatically occurs when the difference between the closing date and the DIL and liquidation processing/transaction date in SIR is within 30 calendar days.
 - REO foreclosure confirmation automatically occurs when the difference between liquidation processing/transaction date in SIR and Default Reporting Application (DRA) REO/Foreclosure sale event (Attorney reporting date) is within 30 calendar days.
 - Reverse loans liquidated with a loan action code of 70.
- **Accepted** – Loans that have gone through Fannie Mae’s batch process and are onboarded into the Fannie Mae REO Inventory.

Note: As part of the review and reconciliation process, if a loan is not in Property 360, the servicer should reach out to Fannie Mae via email (npdc_reogram@fanniemae.com) for more information.

Potential REO Queue

The Potential REO queue displays loans that have passed the business validations and have been identified as eligible REO through SIR or eBoutique (for reverse loans) and are waiting on DIL/DRA data or failed the auto-confirmation logic.

Servicers must identify and confirm those loans that are potential REO to Fannie Mae (in case of auto-confirmation validation failure).

Follow the steps below to identify and confirm appropriate loans:

1. Click on the **Potential** Tab.
2. Click the appropriate checkbox(s) for the applicable REO loans.
3. Click **CONFIRM**.

Note: To deselect a loan, click the appropriate check mark to the left of the Fannie Mae Loan Number.

The screenshot shows the REOgram interface with a table of potential REO loans. The table has columns for Fannie Mae Loan Number, Age, Servicer Loan Number, Servicer ID, Property Address, MI Indicator, Liquidation Date, Liquidation Type, Foreclosure/DIL Attorney, and Comment. Three rows are selected, indicated by checked checkboxes in the first column. At the bottom of the interface, there is a 'CONFIRM' button and a message stating 'You have selected 3 loans'.

FANNIE MAE LOAN NUMBER	AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	MI INDICATOR	LIQUIDATION DATE	LIQUIDATION TYPE	FORECLOSURE/DIL ATTORNEY	COMMENT
<input checked="" type="checkbox"/>	65				NO	09/12/2022	FORECLOSURE		
<input checked="" type="checkbox"/>	65				YES	12/07/2022	FORECLOSURE		
<input checked="" type="checkbox"/>	65				NO	10/26/2022	FORECLOSURE		
<input type="checkbox"/>	65				NO	10/18/2022	FORECLOSURE		
<input type="checkbox"/>	65				NO	09/30/2022	FORECLOSURE		
<input type="checkbox"/>	65				NO	10/27/2022	FORECLOSURE		
<input type="checkbox"/>	65				NO	09/22/2022	FORECLOSURE		
<input type="checkbox"/>	65				NO	10/17/2022	FORECLOSURE		
<input type="checkbox"/>	65				YES	10/19/2022	FORECLOSURE		
<input type="checkbox"/>	65				NO	10/14/2022	FORECLOSURE		

Items per page: 10 • 1 - 10 of 77

The Confirm action will move the selected loans to Confirmed tab.

You have selected 3 loans

CONFIRM



Exceptions Queue

The Exceptions queue displays loans that have not met all of the REO requirements. Servicers are expected to take one of the following three actions to remedy the exception:

- Update data in SIR or eBoutique (for reverse loans), HSSN/SMDU.
- Update loan data in Property 360.
- Request override in Property 360 if the exception is overridable.

Exception types are classified as one of the following:

- **Overridable** - Servicers can request the exception to be overridden by Fannie Mae or update the underlying data in Fannie Mae source systems, such as SIR or eBoutique (for reverse loans).
- **Non-Overridable** - Servicers must take corrective action in Fannie Mae source systems such as SIR, or eBoutique (for reverse loans), Loss Mitigation (via SMDU or HSSN).

Note: Reference the [Exception Types table](#) for a list of exceptions.

1. Click on the **Exceptions** Tab to display the Exception Info, Created Date, Decision Date, Status, Comments, and Action.

Note: Non-Overridable exceptions must be cleared by taking corrective action in Fannie Mae source systems such as SIR, or Loss Mitigation (via SMDU or HSSN).

EXCEPTION INFO	CREATED DATE	DECISION DATE	STATUS	COMMENTS	ACTION
Loan is not reported as 70,72 in Investor Reporting and Foreclosure Sale reported in Default Reporting platform by Servicer	01/12/2021	--	OPEN	--	Edit
Foreclosure Risk 2(Servicer) or 3(Shared, Servicer Markets)	01/12/2021	--	OPEN	--	Edit

Exception Override Requests

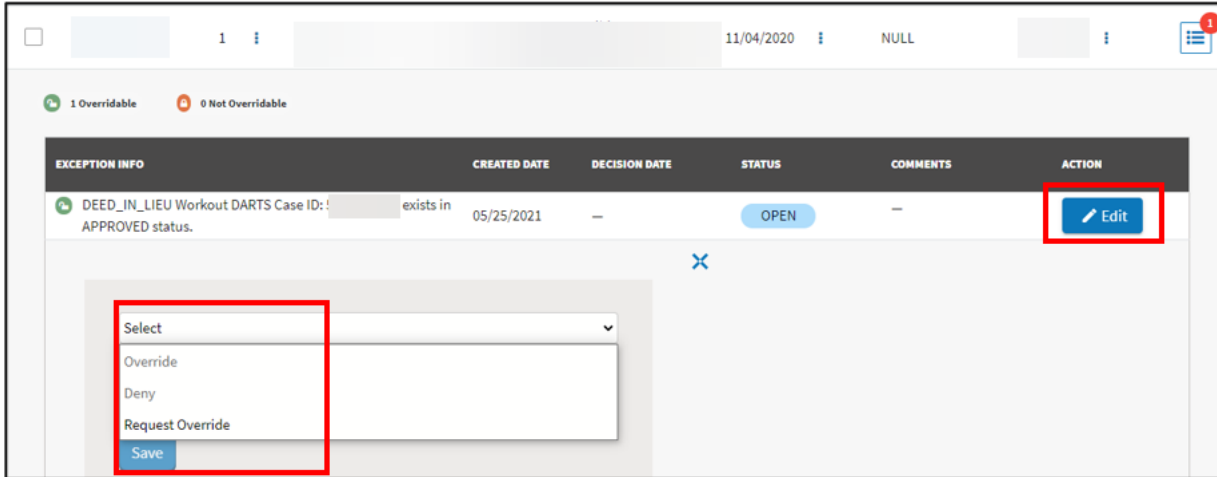
In scenarios where exceptions cannot be cleared through SIR, eBoutique (for reverse loans), SMDU/HSSN or DRA, or for instances where the updates could be time consuming, servicers can request an exception override.

1. Click **Edit** for the applicable exception, to display a dropdown menu.

Note: The only option enabled for servicers is **Request Override**.

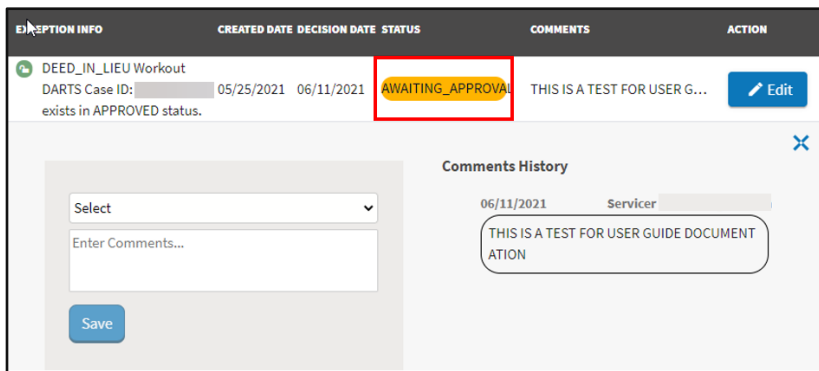
2. Select **Request Override** from the dropdown menu.
3. Enter a comment indicating the reason(s) for the exception override request.
4. Click **Save**.

Note: The exception status updates to Awaiting Approval. The Comments History updates to reflect the reason for the exception override.



Based on the information provided via the workflow, Fannie Mae will override or deny the request. If the request is overridden, the system routes the loan to the Potential or Confirmed queue, as applicable, (if no other exceptions are triggered) within the next system processing cycle. If the exception is denied, the loan will remain in the Exception queue and the servicer will have one additional opportunity to request an exception override.

Note: Exceptions can only be requested to be overridden twice. After the second attempt, the system will no longer allow the servicer to request an override. To request an override following the second attempt, send an email to the npdc_reogram@fanniemae.com mailbox and include appropriate documentation to override the exception and onboard the REO.



Confirmed Queue

The Confirmed queue displays loans that servicers have manually confirmed as REO loans from the Potential queue **or** those that were auto-confirmed by the system.

The system auto-confirms the loans in the Potential queue based on the logic below:

- DIL confirmations automatically occur when the difference between the closing date (DIL) and Liquidation Processing/Transaction date in SIR is within 30 calendar days.
- REO foreclosure confirmations automatically occur when the difference between the Liquidation Processing/Transaction date in SIR and DRA REO/Foreclosure sale event (attorney reporting date) is within 30 calendar days.
- Reverse loans liquidated with a loan action code of 70.

Note: Loans remain in the Confirmed queue until 7 p.m. EST and then are moved to the Accepted status queue.



1. Hover over the three dots to the right of the **Confirmed Date** column to identify the user that confirmed the loan.
2. If a loan has been confirmed in error, select the loan that has been confirmed and click **Reset** before the scheduled daily cut off.

The loan displays in the Potential queue and may require servicer action in Fannie Mae systems.

REOgram

Search Loan # in REOgram

Potential (9) Exceptions (61) **Confirmed (8)** Accepted (36)

Filter Download XLSX

FANNIE MAE LOAN NUMBER	AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	MI INDICATOR	LIQUIDATION DATE	LIQUIDATION TYPE	FORECLOSURE/DIL ATTORNEY	CONFIRMED DATE
<input checked="" type="checkbox"/>		10			YES	01/19/2021	FORECLOSURE		Confirmed By User Admin

Submitted loans stay until 7pm EST and then taken for REOgram Admin's review.
The Reset action will revert the selected loans back to Potential REO tab.
You have selected 1 loans

RESET

Accepted Queue

The Accepted queue displays loans that have gone through Fannie Mae's batch process and have been onboarded into Fannie Mae's REO inventory for property preservation and marketing activities. Servicers can access data up to one year from the original event.

Potential (1) Confirmed (11) Exceptions (60) **Accepted (36)**

Filter Download XLSX

FANNIE MAE LOAN NUMBER	TOTAL AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	MI INDICATOR	REO ID	REO STATUS	REO CREATED DATE	LIQUIDATION DATE
<input type="checkbox"/>	0				NO	P2000X3	ELIMINATED	03/12/2020	03/11/2020
<input type="checkbox"/>	0				NO	C2000X2	ELIMINATED	03/11/2020	03/10/2020
<input type="checkbox"/>	1				YES	D2000J8	DISPOSED	03/10/2020	03/09/2020
<input type="checkbox"/>	0				YES	D2000HM	ELIMINATED	03/05/2020	03/04/2020

Loan Details Tab

Click on a Fannie Mae loan number on any screen within Property 360 to display the Loan Details screen.

1. Click on the **BACK** button to display the previous screen.

Note: Servicers can update key loan attributes up to five (5) business days from **Confirmed** date. See the [Update Key Loan Attributes](#) section for more information.

Property 360

Home REOgram Liquidation Reconciliation FAQs

< Back

Loan Details

Fannie Mae Loan #

Servicer Loan Number

Property Address
000 Not Valid St.,
GARLTX 75643

Investor
Fannie Mae

Loan REOs Exception Comments

Field Name/Data Lookup Download XLSX



REO Details Tab

Click the **REOs** tab to view REO case file information sent to Fannie Mae.

REO details are populated after onboarding the property into the Fannie Mae REO inventory. If there are prior REOs submitted on the loan, that information displays and is sorted based on the latest event, including activity from the prior servicer.

The screenshot shows the 'Loan Details' interface with the 'REOs' tab selected. The interface displays the following information:

- Fannie Mae Loan #**: [Redacted]
- Servicer Loan Number**: [Redacted]
- Property Address**: 000 Not Valid St., Test, WILKESBORO, NC 28697
- Investor**: Fannie Mae

The navigation bar at the bottom shows 'Loan', 'REOs' (highlighted with a red box), 'Exception', and 'Comments'. There are also links for 'Field Name/Data Lookup' and 'Download XLSX'.

Exception Details Tab

Click the **Exceptions** tab to view exceptions for the REO case.

The screenshot shows the 'Loan Details' interface with the 'Exception' tab selected. The interface displays the same information as the previous screenshot:

- Fannie Mae Loan #**: [Redacted]
- Servicer Loan Number**: [Redacted]
- Property Address**: 000 Not Valid St., Test, WILKESBORO, NC 28697
- Investor**: Fannie Mae

The navigation bar at the bottom shows 'Loan', 'REOs', 'Exception' (highlighted with a red box), and 'Comments'. There are also links for 'Field Name/Data Lookup' and 'Download XLSX'.

Comments Tab

Click the **Comments** tab to view existing comments or add a comment.

The screenshot shows the 'Loan Details' interface with the 'Comments' tab selected. The interface displays the same information as the previous screenshots:

- Fannie Mae Loan #**: [Redacted]
- Servicer Loan Number**: [Redacted]
- Property Address**: 000 Not Valid St., Test, WILKESBORO, NC 28697
- Investor**: Fannie Mae

The navigation bar at the bottom shows 'Loan', 'REOs', 'Exception', and 'Comments' (highlighted with a red box). There are also links for 'Field Name/Data Lookup' and 'Download XLSX'.



- Click on the **Comment** icon from the REOgram Home Page to display existing comments for the loan. Additionally, new comments can be added using **Comment** icon, rather than navigating to the Loan Details screen.

FANNIE MAE LOAN NUMBER	AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	MI INDICATOR	LIQUIDATION DATE	LIQUIDATION TYPE	FORECLOSURE/DIL ATTORNEY	COMMENT
[REDACTED]	66	[REDACTED]	[REDACTED]	000 Not Valid St. Test for 23.1, CAPE MAY, NJ, 08204	NO	09/12/2022	FORECLOSURE	[REDACTED]	[COMMENT ICON]

Update/Edit Key Loan Attributes

Servicers can update key loan attributes up to five (5) business days from the **Confirmed** date.

Note: Servicers are required to review and validate the editable loan attributes, including the Foreclosure/DIL Attorney name. Refer to the Appendix for a list of [editable fields](#).

- Click on the **Loan** tab and click **Edit Section**.

Property 360

Home REOgram Liquidation Reconciliation FAQs

Loan Details

Fannie Mae Loan # [REDACTED] Servicer Loan Number [REDACTED] Property Address: 000 Not Valid St., GARYTX 75643 Investor: Fannie Mae

Loan REOs Exception Comments Field Name/Data Lookup Download XLSX

Loan

* Required field Edit Section

Servicer

Servicer ID: [REDACTED] Contact Phone: Not Available

Servicer Name: [REDACTED] Address: [REDACTED]

Contact Name: NEW CONTACT

- Make all applicable updates and then click **Save Changes**.

* Required field Dismiss Save Changes

Servicer

Servicer ID: [REDACTED] Contact Phone: Not Available

Servicer Name: [REDACTED] Address: 1 HOME CAMPUS, DES MOINES, IA, 50328

Contact Name: NEW CONTACT

Loan

Fannie Mae Loan No.: [REDACTED] Servicer Loan Number: [REDACTED]

Unpaid Principal Balance: 162,596.28 Lien Type: FIRST LIEN

Last Paid Installment Date: 12/01/2019 Loan Type: CONVENTIONAL

Borrower Name * [REDACTED] FIRSTNAME Mname LASTNAME Loan Origination Date: 05/21/2015

Co-Borrower Name: Enter Borrower Name MI Indicator: NO

Property

Address Line 1 * 000 Not Valid St. Property Type * SINGLE FAMILY

Address Line 2: Enter Address 2 Occupancy Status: UNDEFINED



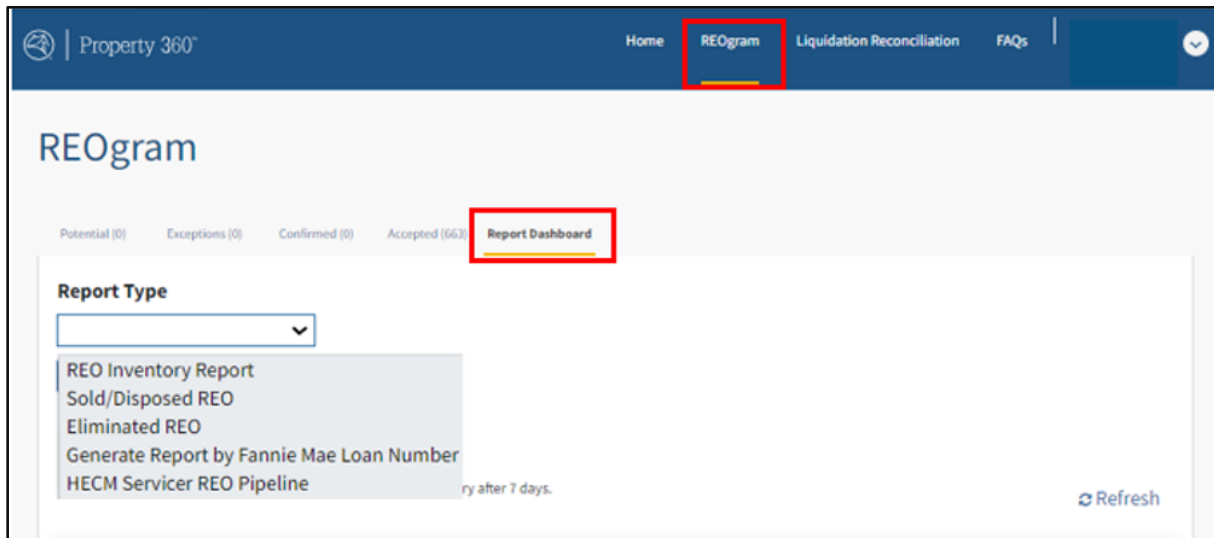
Property 360 Reporting

Report Dashboard

Historical data on any REOgrams that have been submitted to Fannie Mae can be obtained through the Report Dashboard within Property 360.

Note: This replaces the existing View REO Information Report function that is currently available in AMN.

1. To access the Report Dashboard, click on the **REOgram** tab and then click **Report Dashboard**.



2. Select the applicable report type from the dropdown menu.
 - **REO Inventory Report**
 - This report contains all REOs that have been reported as a foreclosure sale to Fannie Mae within a specified date range.
 - This report can be filtered by REO Created Date or Foreclosure Sale Date/Liquidation Date.
 - **Sold/Disposed REO**
 - This report contains all REOs that are in a Disposed or Completed status within a specified date range.
 - The Sold/Disposed REO report can be filtered by REO Sold Date.
 - **Eliminated REO**
 - This report contains all REOs that have been eliminated within a specified date range.
 - The Eliminated Report can be filtered by REO Eliminated Date, REO Created Date, or Foreclosure Sale Date/Liquidation Date.
 - **Generate Report by Fannie Mae Loan Number**
 - This report option allows the user to search by entering the 10-digit Fannie Mae loan number.
 - Selecting this report option only requires the Fannie Mae loan number. No additional search filters required.
 - **HECM Servicer REO Pipeline**
 - This report displays the REOs for reverse mortgage loans that are active or in a sold status.
 - The HECM Servicer REO Pipeline Report may be filtered by REO Created Date or Foreclosure Sale Date/Liquidation Date.



3. If the Report Type selected requires an Event Date, select the appropriate Event Date (from the Filter by Event Date dropdown).
4. Click to select the appropriate default Date Range or click on the calendar icons to enter a custom date range.
5. Click **Submit**.

Property 360

Home REOgram Liquidation Reconciliation FAQs

REOgram

Potential (1) Exceptions (0) Confirmed (0) Accepted (662) Report Dashboard

Report Type
REO Inventory Report

Filter by Event Date
Foreclosure Sale Date (Liquidation I...

Date Range
Choose a default date range below, or enter a custom date range.
 Last 30 days Last 60 days Last 90 days
From: 4/14/2024 To: 5/14/2024
Reports will take a few minutes to be available for download.

Reset **Submit**

6. Once the report is requested, the status of the report appears in the Recent Report Results section and will be in “In Progress” status.

Note: No preview of the report is available. The report may take a few minutes to generate and become available for download. If the **Download** status remains In Progress, click **Refresh** to display the updated status.

Property 360

Home REOgram Liquidation Reconciliation FAQs

Recent Report Results

Reports are download only. Reports will be deleted from repository after 7 days.

[Refresh](#)

Report ID	Search Date	Search Criteria	Preview	Download
622	05/14/2024	Inventory ForeclosureSaleDate Date range:04/14/2024-05/14/2024		In Progress
619	05/14/2024	HecmReport REOCreatedDate Date range:01/01/1987-05/14/2024		Download
618	05/14/2024	Eliminated REOEliminatedDate Date range:01/01/1987-05/14/2024		Download
617	05/14/2024	Sold_Disposed REOSoldDate Date range:01/01/1987-05/14/2024		Download

7. Click **Download** to download the report as an Excel spreadsheet.

Note: The report displays in the Recent Report Results section when the file is available for download.

Property 360

Home REOgram Liquidation Reconciliation FAQs

Recent Report Results

Reports are download only. Reports will be deleted from repository after 7 days.

[Refresh](#)

Report ID	Search Date	Search Criteria	Preview	Download
622	05/14/2024	Inventory ForeclosureSaleDate Date range:04/14/2024-05/14/2024		Download
619	05/14/2024	HecmReport REOCreatedDate Date range:01/01/1987-05/14/2024		Download
618	05/14/2024	Eliminated REOEliminatedDate Date range:01/01/1987-05/14/2024		Download
617	05/14/2024	Sold_Disposed REOSoldDate Date range:01/01/1987-05/14/2024		Download



Note: An error displays if the number of records requested has reached the maximum threshold.

Recent Report Results

Reports are download only. Reports will be deleted from repository after 7 days. Refresh

Report ID	Search Date	Search Criteria	Preview	Download
610	05/14/2024	Sold_Disposed REOSoldDate Date range:01/01/1989-05/14/2024		In Progress
609	05/14/2024	Inventory REOCreatedDate Date range:04/14/2024-05/14/2024		In Progress
607	05/14/2024	Sold_Disposed REOSoldDate Date range:04/14/2024-05/14/2024		Download
558	05/10/2024	Inventory REOCreatedDate Date range:04/10/2024-05/10/2024		Download
442	05/08/2024	Inventory REOCreatedDate Date range:01/01/2000-05/08/2024		Too many records fetched. Please select different date range.

8. If the Generate Report by Fannie Mae Loan Number Report Type is selected, enter the 10-digit Fannie Mae loan number and click **Submit**.

Note: Click **Reset** button to clear the Report Type, Filters, Date Range, and Loan Number and select different criteria.

REOgram

Potential (1) Exceptions (0) Confirmed (0) Accepted (662) Report Dashboard

Report Type: Generate Report by Fannie Mae Loan (highlighted in red)

Filter By: [Input field]

Buttons: Reset (highlighted in red), Submit

Recent Report Results

Reports are download only. Reports will be deleted from repository after 7 days. Refresh

Report ID	Search Date	Search Criteria	Preview	Download
623	05/14/2024	LoanReport Loan number: [Input field]		

Note: The following error message displays if the user attempts to request the same report while the report status is “In Progress”.

Property 360

Home REOgram Liquidation Reconciliation FAQs

Report generation is in progress for the selected report type (highlighted in red)

Recent Report Results

Reports are download only. Reports will be deleted from repository after 7 days. Refresh

Report ID	Search Date	Search Criteria	Preview	Download
608	05/14/2024	Sold_Disposed REOSoldDate Date range:04/14/2024-05/14/2024		In Progress
606	05/13/2024	Sold_Disposed REOSoldDate Date range:01/01/1989-05/13/2024		Download
605	05/13/2024	Inventory REOCreatedDate Date range:01/01/1989-05/13/2024		Download



9. Reports older than seven (7) days will be deleted from the Recent Reports section.

Property 360						
Home REOgram Claims Loan Summary Liquidation Reconciliation FAQs NewRez Admin						
436	05/08/2024	Sold_Disposed	REOSoldDate	Date range:01/01/1987-05/08/2024		Download
435	05/08/2024	Inventory	REOCreatedDate	Date range:01/01/1987-05/08/2024		Download
428	05/07/2024	HecmReport	REOCreatedDate	Date range:01/01/1987-05/07/2024		Download
425	05/07/2024	Eliminated	REOEliminatedDate	Date range:01/01/1987-05/07/2024		Download
422	05/07/2024	Sold_Disposed	REOSoldDate	Date range:01/01/1987-05/07/2024		Download
419	05/07/2024	Inventory	REOCreatedDate	Date range:01/01/1987-05/07/2024		Download

User Management

System Notifications

The Property 360 REOgram application sends email notification(s) to user(s) that have an REOgram role and is subscribed to receive notifications for any new activity or for aged cases. The email notification provides a summary/count of loans onboarded per status queue.

Daily Notification

A daily notification is sent for any new loan that has been onboarded and is available in the Potential, Exception or Confirmed queue. If there are no new loans, the system will not send a notification.

Note: The daily notification for REOgram events includes a line item with the count of property and new comments entered by Fannie Mae to be reviewed by the servicer.

-----Original Message-----
 From: DoNotReply@fanniemae.com <DoNotReply@fanniemae.com>
 Sent: Monday, January 23, 2023 2:19 PM
 To: P360USERJaneDoe@fanniemae.com
 Subject: Fannie Mae Property360 Daily Notification for Aged REOgram Events 2023-01-23

Hello P360 REOgram User,

Below is the count of new properties in Property360 application workflow view -

POTENTIAL	: 0
EXCEPTION	: 0
CONFIRMED	: 1

Count of Properties with new Comments entered by Fannie Mae User and to be reviewed by Servicer: 1

Please login to Property360 application (<https://property360.fanniemae.com>) to review and/or take appropriate action. To unsubscribe from this notification, please login to Property360, go to 'My Account' (under your profile), uncheck the selection for 'Receive REOgram related Notifications' and save.

This mail is sent from an unmonitored mailbox, please DO NOT reply to this mail. If you have any questions regarding this mail or its contents, please email: npdc_reoگرام@fanniemae.com



Weekly Notification

A weekly notification is sent on Fridays with the count of loans that are in Potential or Exception queue and aged greater than or equal to three (3) business days.

From: DoNotReply@fanniemae.com <DoNotReply@fanniemae.com>
 Sent: Tuesday, June 15, 2021 2:40 PM
 To: [REDACTED]
 Subject: Fannie Mae Property360 Weekly Notification for Aged REOgram Events 2021-06-15

Hello P360 REOgram User,

Below count(s) indicate properties that are in the Potential or Exceptions workflow queue and aged greater than or equal to 3 business days -

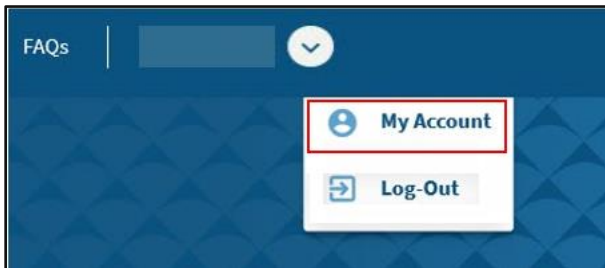
POTENTIAL : 60
 EXCEPTIONS : 19

Please login to Property360 application (<https://property360.fanniemae.com>) to review and/or take appropriate action to avoid any potential Compensatory Fees. To unsubscribe from this notification, please login to Property360, go to 'My Account' (under your profile), uncheck the selection for 'Receive REOgram related Notifications' and save.

This mail is sent from an unmonitored mailbox, please DO NOT reply to this mail. If you have any questions regarding this mail or its contents, please email: npdc_reogram@fanniemae.com

Note: When a profile is created, the user(s) is automatically enrolled to receive notifications.

1. To unsubscribe to these notifications, click **My Account** in the top-right corner of the screen.



The user(s) account details appear.

2. Unselect the box to stop receiving REOgram related notifications and click **Submit**.

Note: From a best practice standpoint, the recommendation is to keep the subscription feature on.

Account Details

Name:

Email:

Organization Name:

Parent Company:

User Name:

Work Number:

Dealer Organization ID:

Mobile Number:

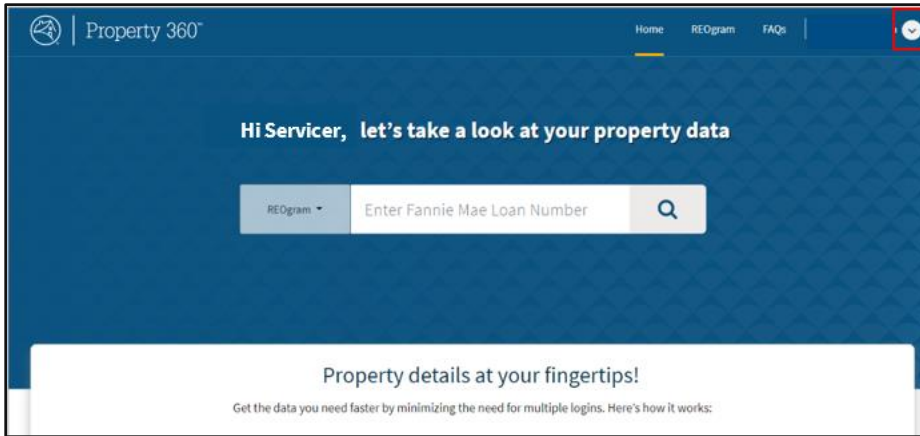
Receive REOgram related Notifications:



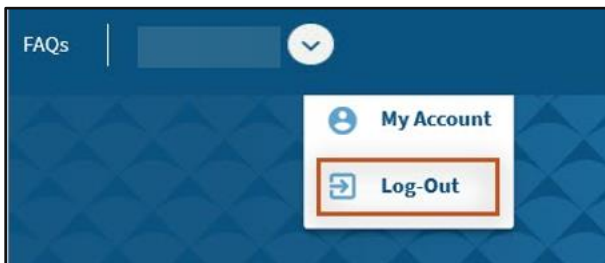
Logging out of Property 360

Follow the steps below to log out of Property 360:

1. Click on the dropdown arrow in the upper-right-hand-corner of the screen.



2. Click **Log Out**.





Knowledge Base

Appendix

Exception Types

The following table outlines the exception type messages and the business rules validations.

No.	Exception Message Displayed	Business Rules Validation	Recommended Servicer Action	Override Requestable by Servicer	Internal User Overridable
1	Loan is not reported as 70, 72 in Investor Reporting and Deed-In-Lieu DARTS Case ID:<xxxx> exists in Closed/Completed status.	Loan is not reported as 70, 72 in SIR and Deed-In-Lieu in DARTS in closed, completed status exists.	Submit LAR to SIR with a status code of 70, 72. OR Cancel Loss Mitigation case if not valid.	N	N
2	Loan is not reported as 70, 72 in Investor Reporting and Foreclosure Sale reported in Default Reporting platform.	Loan is not reported as 70, 72 in SIR and Attorney has reported Foreclosure event in DRA.	Submit LAR to SIR with a status code of 70,72. OR Cancel Foreclosure Sale Reporting in DRA, if not valid.	N	N
3	Foreclosure Risk 2 (Servicer) or 2 (Shared, Servicer Markets).	Foreclosure Risk Code = 2 or 3 (2 – Servicer 3 – Shared, Servicer Markets)	Work with Investor Reporting to update the data. OR Request the Exception to be overridden.	Y	Y
4	Loan is included as a part of NPL/RPL Sale.	If Special Feature Code in (753, 915) then create REO with Exception.	Work with Investor Reporting to update the data. OR Request the Exception to be overridden.	Y	Y
5	Preforeclosure Workout DARTS Case ID:<xxxx> exists in <Case status from DARTS> status.	PREFORECLOSURE workout exists in ((APPROVED, IN REVIEW, AWAITING REVIEW, TRIAL, APPROVED FOR TRIAL)).	Work with Loss Mitigation team to cancel the Preforeclosure case if not valid. OR Update LAR to 71 if Preforeclosure case is valid.	N	N
6	Other Workout DARTS Case ID: <xxxx> exists in <Case status from DARTS status.	OTHER workout exists in ((IN REVIEW, AWAITING REVIEW, TRIAL, APPROVED FOR TRIAL)).	Work with Loss Mitigation team to cancel/complete the OTHER Workout if not valid.	Y	Y



7	<Workout Type> Workout DARTS Case ID:<xxxx> exists in <Case status from DARTS> status.	If any of the following workout exists in (APPROVED, IN REVIEW, AWAITING REVIEW, TRIAL, APPROVED FOR TRIAL) 0-New DLM Loan, 2 – Modification, 3 -Bidding Instructions, 4-Assumption, 5-VA Buydown, 6- Deed-In-Lieu, 9- Repay, 10-Proceed to Foreclosure, 11-HomeSaver Advance.	Work the Loss Mitigation team to cancel/complete the Loss Mitigation Workout as needed.	Y	Y
8	Second Lien Consideration Workout <DARTS Case ID :xxxx> is currently in progress on Loan and is in <DARTS Case status> status OR no Second Lien Workout exists.	Liquidation Type is not equal to DIL and Lien Position = Second Lien from (SIR) AND DARTS Workout = Second Lien Consideration (7) exists in (In Review, Awaiting Review) OR no Second Lien Workout exists, create REOgram with exception.	Work with Loss Mitigation team to cancel/approve the OTHER Workout as needed. OR Request the Exception to be overridden.	Y	Y

Editable Fields

The following table provides the editable fields found in Property 360.

Field Name	Details
Servicer Loan Number	Optional
Borrower Name	Required field – cannot be blank
Co-Borrower Name	Optional
MI Indicator	Select from drop-down values: Yes/No
Address Line 1	Required field – cannot be blank
Address Line 2	Optional
Unit #	Optional
City	Required field – cannot be blank
County	Required field – cannot be blank
Zip Code	Required field – cannot be blank
Property Type	Select from drop-down values
Foreclosure/DIL Attorney	Select from drop-down values; if name is unknown, select the value ‘Unknown’ (this will display the default name ‘DIL/FCL Servicer Contact;’
MI Company Name	Required field if MI Indicator = Yes
MI Certificate Number	Required field if MI Indicator = Yes
MI Coverage Percent	Required field if MI Indicator = Yes



Common Fields and Definitions

The following table lists the common fields found in Property 360 and the corresponding definitions.

Field Name	Description
Age	Number of business days from the date the loan onboarded into Property 360 to the date the loan was confirmed.
Servicer Confirmed Date	Date the loan was Confirmed as REO in Property 360.
Confirmed By User	Name of the User that Confirmed the loan in Property 360. Two possible values: 1. Autoconfirm: If the loan was automatically confirmed by system based on Auto-Confirmation logic OR 2. Actual Name of the User who manually confirmed the loan from Potential Queue.
Initial Event Type	Displays the initial source system that triggered the loan to be pulled into Property 360. Three possible values: 1. SIR LAR: Loan Activity Reporting of 70/72 in Servicer Investor Reporting system. 2. FCL SLE: Foreclosure Sale reported by Attorney in DRA system. 3. DIL: Deed in Lieu closed/completed in SMDU/HSSN system. 3. EBT LAR: Loan activity reporting with action code 70 in eBoutique system
Initial Event Date	Date the loan was brought into Property 360 based on Initial Event Type.
Liquidation Date	Date the loan is liquidated with LAR of 70/72 in SIR or action code of 70 in eBoutique (for Reverse loans)
Liquidation Type	Indicates if the loan was liquidated as 1. Foreclosure Sale or 2. Deed in Lieu/Mortgage Release.
Foreclosure/DIL Attorney	Name of Foreclosure/DIL Attorney from DRA system; if not available or unknown, select Unknown (this displays the default name DIL/FCL Servicer Contact).
MI Cancellation Date	Date Mortgage Insurance was Cancelled (per SIR system).
MI Cancellation Reason	Reason for cancellation of MI. Four possible values: 1. MI Cancelled by Owner based on Original value. 2. MI Cancelled by Owner based on Current value. 3. MI Auto Terminated by Servicer. 4. MI Terminated High Risk Loan.
REO ID	7-digit alpha-numeric ID that identifies a REO property.
REO Created Date	Date the REO case created in REO system.
REO Status	Status of the REO case; this status gets updated as the property moves through the various stages of REO - Marketing - Suspended, Valuation, Listed, Offer Accepted, Disposed, Completed or Eliminated.
REO Status Date	Date related the REO Status.
Sales Rep Name	Name of Fannie Mae's Sales Rep assigned to the REO property.
Broker Name	Real Estate Agent assigned to the REO property.
Disposition Type	Sales Channel for how the REO property was sold - Direct Sale, Owner Repurchase, Lender Repurchase or MI Acquisition.
Property Sale Date	Date REO property was Sold.
MI Claim Filed Date	Date MI Claim was filed with MI Company.
MI Claim Status	Status of the MI Claim - Active, Delayed, Waived, Closed or No MI.
Elimination Reason	Reason for cancelling the property from being a REO property.



Common features within multiple Property 360 REOgram screens.

Common features within multiple Property 360 REOgram screens.

Note: To view more than 10 loans, click the right pointing arrow(s). Or click **Items per page** and select the number of loans to display. One hundred (100) loans are the maximum that can be displayed.

Number	Description
Search Field	Ability to search by Fannie Mae loan number
Tabs	Click on each tab to display the specific loan information. Potential – Loans Property 360 has identified as possible REO loans. Confirmed – Loans that servicers have indicated as REO loans or those that were autoconfirmed by the system. Exceptions – Loans that have not met all the REO requirements. Accepted – Loans that have gone through Fannie Mae’s batch process and are confirmed as REO properties.
Aging	Hover over the number to view when the loan record was created in Property 360.
Filter	Filters information across multiple column headings. Click again to remove the filter.
Download	Exports information to an Excel format. Ability to download either Selected or All loans.
Column Headers	Identifies the information within the column.
Loan Information	Displays loan information.
Page Scrolling Paging	Displays when the number of records exceeds 10. Ability to scroll back/forth on page(s)
Confirm	Moves the loans to the Confirm tab. Note: The Confirm button at the bottom of the page is available only on the Potential screen.

Property 360

[Home](#)
[REOgram](#)
[Claims](#)
[Loan Summary](#)
[Liquidation Reconciliation](#)
[FAQs](#)

Potential (0)
Exceptions (21)
Confirmed (0)
Accepted (11348)
Report Dashboard

Filter
Download XLSX

FANNIE MAE LOAN NUMBER	AGE	SERVICER LOAN NUMBER	SERVICER ID	PROPERTY ADDRESS	LIQUIDATION DATE	EXCEPTION STATUS	INITIAL EVENT TYPE	EXCEPTION INFO	COMMENT
<input type="checkbox"/>	7					NULL	FCL SLE		
<input type="checkbox"/>	7					NULL	FCL SLE		
<input type="checkbox"/>	7					NULL	FCL SLE		
<input type="checkbox"/>	7					NULL	FCL SLE		
<input type="checkbox"/>	7					NULL	FCL SLE		

Items per page: 5
1 – 5 of 21

<<
<
>
>>



Acronyms and Definitions

The table below lists some of the common acronyms and definitions for Property 360.

Acronyms	Definitions
AMN	Asset Management Network
BKI	Black Knight Inc.
DARTS	Distressed Assets Reporting and Tracking
DIL	Deed-in-Lieu/Mortgage Release
DRA	Default Reporting Application
FCL	Foreclosure
HSSN	HomeSaver Solutions Network
LAR	Loan Activity Report
NPL	Non-Performing Loans
P360	Property 360
REO	Real Estate Owned
RPL	Re-Performing Loans
SIR	Servicer and Investor Reporting
SMDU	Servicer Management Default Underwriter
SSO	Single Sign On