### ) Fannie Mae

# Income and employment validation using an asset verification report

## Lender readiness checklist

You must be an approved Fannie Mae seller leveraging Desktop Underwriter<sup>®</sup> (DU<sup>®</sup>) and active with a <u>Fannie Mae-approved asset vendor</u> or have begun the contract process.

#### Learn about the solution and opt in.

- Review the "Opting in to the Capability" section of the <u>release notes</u> and materials available on the <u>website</u>.
- Confirm that your organization has acquired a comprehensive understanding of the solution offering, ensuring readiness to proceed.
- Submit the <u>lender activation request form</u>.



#### How to maximize value.

- Train LOs on how to communicate with borrowers about the safety, security, and ease of utilizing the asset report of their financial institution(s).
- Develop a strategy for <u>engaging borrowers</u> to credential asset reports.
- Develop a process that prioritizes the use of an asset verification report for income and employment validation, with a waterfall to additional documentation only when necessary.
- Remove unnecessary processing and underwriting steps when validation is in place.
- Set adoption goals and use the weekly lender report to track the number of casefiles that reference an asset report and the associated income and employment results.